



Daily Vehicle Pre and Post Trip Log

Driver's Name

Organization

Vehicle Make & Model

VIN Number

Vehicle Tag

Date	Destination	Number Passenger(s)	Client Start	Odometer Finish	Time	
					Out	In

Total number of passengers (calculated at end of month): _____

Vehicle Operator will complete form before and after operating vehicle.

Please be prepared to provide an individual folder for each vehicle that you have obtained through the Section 5310 Program. The individual folder must contain only documentation concerning the particular vehicle. During the site visit, please provide the District with copies of the available information, as we need to maintain the information on file within our office.



Daily Vehicle Pre and Post Trip Inspections

Date	Driver's Name	Organization	
VIN Number	Vehicle Tag	Time Out	Time In

Check Vehicle List Ratings: OK + Ineffective —

ITEMS	RATING		COMMENTS	ITEMS	RATING		COMMENTS
	Before	After			Before	After	
Exterior/Interior				Brakes			
Engine Oil				Transmission			
Radiator				Clutch			
Tires				Horn			
Fuel				Wheelchair Lift			
Leaks, General				Windshield Wipers			
Engine Warm-up				Seat Belts			
Gauges, Instruments				Noises			
Battery				Lights, Signals			

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